

**2024-2025**  
**OFFICE PERSONNEL WORK CALENDAR**  
**(School Office Manager position at Sequoia HS and Special Services Secretary)**

**214 WORK DAYS**

**12 HOLIDAYS**



**226 TOTAL DAYS**

AUGUST 2024				
M	T	W	T	F
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

20

AUGUST ONLY DATES UNTIL A  
SCHOOL CALENDAR HAS BEEN  
FINALIZED

First/Last Work Day	
8/5	First Work Day
TBD	Last Work Day
First/Last Student Days	
TBD	First Student Day
TBD	Last Student Day

	Indicates Non-Work Day
	Indicates Holidays

Holidays / Breaks	
Labor Day	New Year's Holiday
Veterans Day	Martin Luther King Jr. D
Thanksgiving	President's Day
Day after Thanksgiving	Mid-Winter Break
Winter Break	Spring Break
Christmas Eve	Memorial Day
Christmas Day	Juneteenth
Day after Christmas	